



## NCS Recruitment and Engagement Officer

An exciting opportunity has been created for a Recruitment and Engagement Officer to join a successful National Citizen Service team within Huddersfield Giants Community Trust at The Zone, off St Andrews Rd, Huddersfield HD1 6PT

Huddersfield Giants Community Trust is a registered charity (1117768) and non-profit making organisation. Using the influence of professional sport, we are responsible for all community sports and educational & NCS initiatives on behalf of Huddersfield Giants Rugby League.

The National Citizen Service department is part of HGCT, and is contracted to deliver the summer and autumn provision to young people 16-17 in Huddersfield. The scheme aims to bring Young People from different backgrounds together to develop greater confidence, self-awareness and responsibility. It encourages personal and social development by working on skills such as Leadership, Teamwork and Communication. The skills learned through voluntary Social Action are widely documented to have a positive impact on the employability skills of a Young Person.

Employment will be situated at Huddersfield Giants Community Trust, The Zone Huddersfield HD1 6PT

**Contract:** 37.5 hours 12-month contract, (view to be extended)

**Salary:** £18,000 - £20,000

### Role Brief:

- Building and maintaining effective relationships with schools, teachers and other youth led organisations.
- Co presenting our recruitment strategy, and selling the NCS program's to mainstream and alternative provision settings.
  - Exciting and persuading Young People to sign up to NCS through presentations in assemblies, PSHCE classes, dinner time/after school sessions and follow up phone calls.
- Bringing new and innovative ideas of engaging with Young People, building stronger links locally and promoting the NCS within Huddersfield.
- Leading Local Action Group sessions, delivering the extension model to Young People and adhering to contractual expectations.
- Working with Core Team, to analyse data to prioritise Engagement activity and maximise opportunities to reach Young People.
  - To hit annual targets and manage attrition.
  - Efficient management of Salesforce data system.
  - To support delivery seasonally, on programmes assigned
- To attend regional and National training paramount to CPD within your job role.
- To deliver a strong customer journey for Young People from sign up to extension phase.

Please contact [katy@hgct.co.uk](mailto:katy@hgct.co.uk) if you have any further questions.

Deadline for CV and covering letter submission by Wednesday 17<sup>th</sup> of March to [katy@hgct.co.uk](mailto:katy@hgct.co.uk)