



Salary: Earn up to £820.00	Closing Date: 15 th April 2022
Job Title: NCS Assistant Team Leader	Directorate: Huddersfield Giants Community Trust
Responsible to: NCS Manager – Lauren Buckley	Division: NCS
Responsible for: Supporting in delivery of NCS programme with a team of 16 Young People aged 16-17 years old.	Business Unit/Section: The Zone

Overall Purpose of Job and Job Role: To assist in leading a team of 16 young people through the delivery of the agreed programme (NCS) by supporting, providing quality, fun and a developmental experience.

Organisational Values:

Huddersfield Giants Community Trust is a registered charity (1117768) and non-profit making organisation.

Using the influence of professional sport, the trust is responsible for all community sports and educational activities on behalf of Huddersfield Giants Rugby League.

Huddersfield Giants Community Trust has the ability to engage people, improve community cohesion, improve fitness and well-being and raise the hopes and aspiration of the people of Kirklees and wider.

Main Responsibilities:

1	To co-lead identified teams throughout all phases of the NCS programme.
2	To support teams with activities, workshops, facilitation, and icebreakers throughout the duration of the programme.
3	Ability to inspire, motivate and empower a team of young people.
4	To offer guidance and reflected learning opportunities to team members to ensure maximum development throughout the programme.
5	To constantly listen to the needs of the young people, and report to your NCS Team Leader and Wave Leader with any issues.
6	To work in support of a Team Leader to deal with challenging behaviour and any additional support needed.
7	Ability to offer differentiated learning to young people to allow individual needs to be met.
8	To embed all NCS Core Components within delivery style, given by the NCS Manager.
9	To follow all policies and procedures given by the NCS Manager and through the duration of delivery the Wave Leader.
10	To adhere to all HGCT policy and EFL Trust incident reporting guidelines.
11	To have a passion for working with young people.

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12	Demonstrate safe practice in line with the companies safeguarding statement.
13	Ability to build rapport over a short period of time.
14	To ensure all logistics and administration tasks are complete to a high standard in accordance to HGCT and NCS 2022 compliance strategy and procedures.
15	Attend mandatory staff training ahead of program delivery.

Role Description:

Huddersfield Giants Community Trust are seeking to appoint enthusiastic, motivated and dedicated individuals to facilitate the NCS Summer 2022 programme.

Your role will require you to work closely with the Team Leader to effectively manage a cohort of 16 young people (aged 16-17) for the National Citizenship Service summer programme.

This will include exciting and persuading young people to engage in all aspects of the 2-week programme. Week 1 requires you to work on an away residential and week 2 involves you to motivate your team into meaningful social action.

The role will require you to work evenings and undertake other duties and responsibilities as part of the role.

Other Duties:

- You will be required to work 1 week of residential activity, during which you will be expected to undertake night duty on a rota basis.
- To make sure that you read, are familiar with, and follow all HGCT policies and procedures and to read and accept key HGCT and EFLT policies.
- To act as an ambassador for HGCT, upholding and promoting our corporate values.
- To promote HGCT extension phase to Young People on program
- To undertake any other duties which can be reasonably expected of you within the level of your job.
- This post could involve overnight stays and some evening and weekend working
- Attend keep warm and celebration events associated with the NCS program.
- You will be required to work unsociable hours.

Qualifications

Essential Criteria:

- Basic Safeguarding Certification or ability to attend training
- Substantial experience of working directly with young people from a wide variety of backgrounds.
- Experience of planning, delivery and evaluation of activities for and with young people

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- Knowledge of the NCS program
- Ability to communicate effectively at all levels, orally and in writing
- Ability to work on your own initiative to an agreed action plan
- Ability to handle sensitive and confidential issues with tact and diplomacy
- An awareness and understanding of Equality & Diversity issues
- Punctual and reliable to ensure professional service
- Creative and flexible and able to work well with others in a team
- Commitment to personal and professional development
- Able to work within a flexible timetable and to commit to at least one 2-week program.
- Be able to manage conflict
- Demonstrate the ability to work effectively with other staff

Desirable Criteria:

- Professional qualification in a relevant discipline e.g. Youth and Community Work, Social Work, Education, Counselling, Health, or Sports
- Qualification or experience in Youth Mental First Aid
- Experience and understanding of the issues affecting young people at risk of social exclusion/offending
- Experience of youth-led programme development and participative techniques
- Working knowledge of alcohol, drugs and their effects
- Ability to promote equality, diversity, rights and responsibilities of individuals
- Experience of dealing with conflict and challenging behaviour

Additional Information

Payment: Earn up to £820.00

Contract Length: 6 Weeks

Closing Date: 15th April 2022

Level of DBS Disclosure required: Enhanced and enrolment on the update system.

Training: You will be required to attend mandatory staff training as part of your role.

Programme Dates: 4th July – 15th July, 11th July – 22nd July, 25th July – 5th August, 1st August – 12th August.

Safeguarding Responsibilities

Huddersfield Giants Community Trust are committed to safeguarding and promoting the welfare of children, young people and adults at risk, and expect all staff to share this commitment. The successful applicant will be required to undertake appropriate safeguarding checks as well as providing proof of right to work in the UK. Applicants will be asked about any previous convictions, cautions, reprimands, including those that are considered 'spent' as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013).

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Appointment to this role is subject to a satisfactory advanced DBS Check (with children's barred list check) and appointment is dependent on clearance and obtaining **two** suitable references.

Note:

Post holders will be expected to be flexible in undertaking the duties and responsibilities attached to their post and may be asked to perform other duties, which reasonably correspond to the general character of the post and are commensurate with its level of responsibility. This job description is provided for guidance only and does not form part of the contract of employment.

HGCT staff are undertaking regular Lateral Flow Testing.